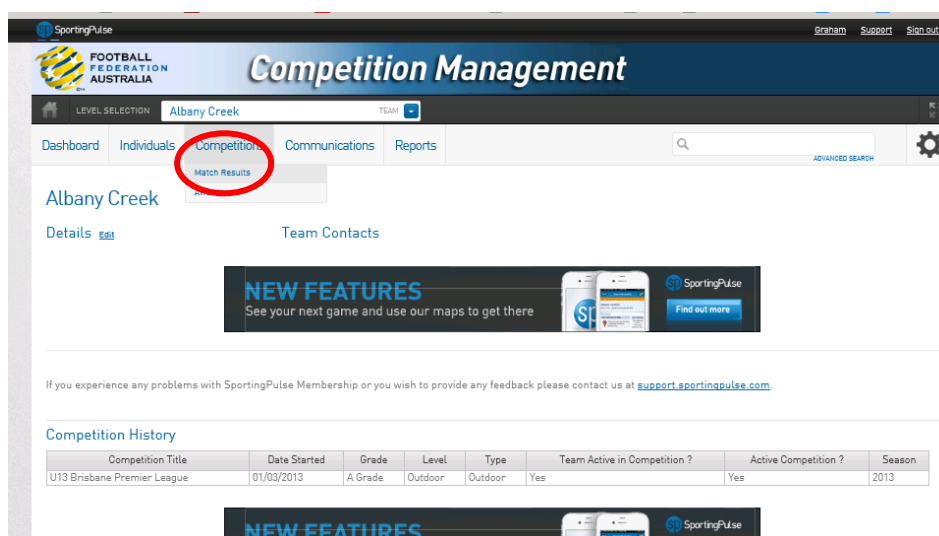


- To be able to select teams and enter results a clubs Coach / Manager must first have a SportingPulse Passport and have been granted access to that team by the clubs SportingPulse Administrator.

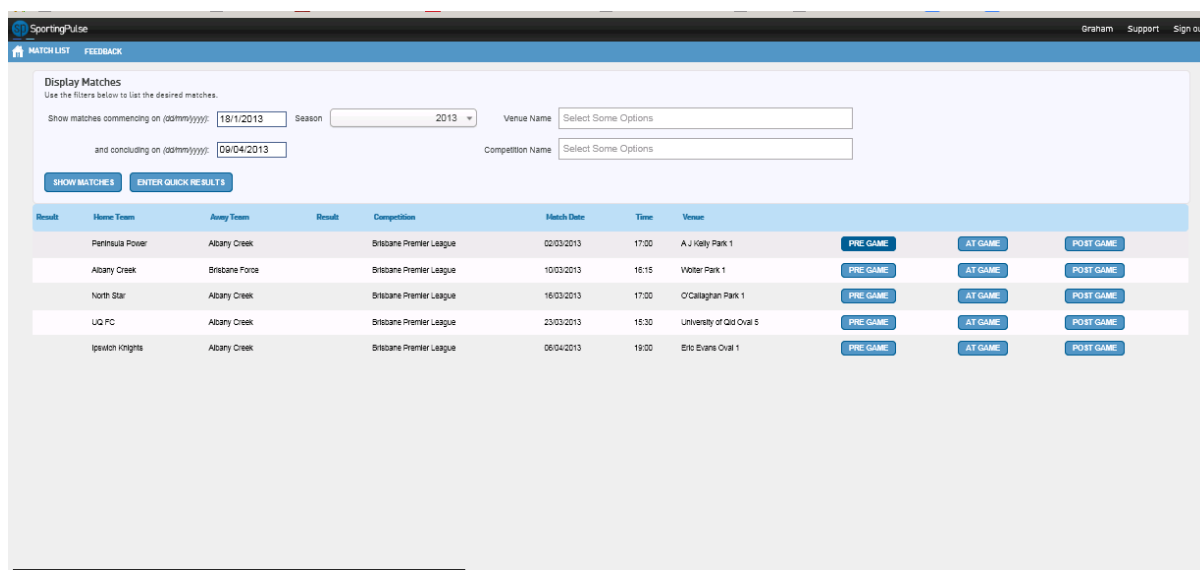
Selecting Teams

The process for selecting teams is:

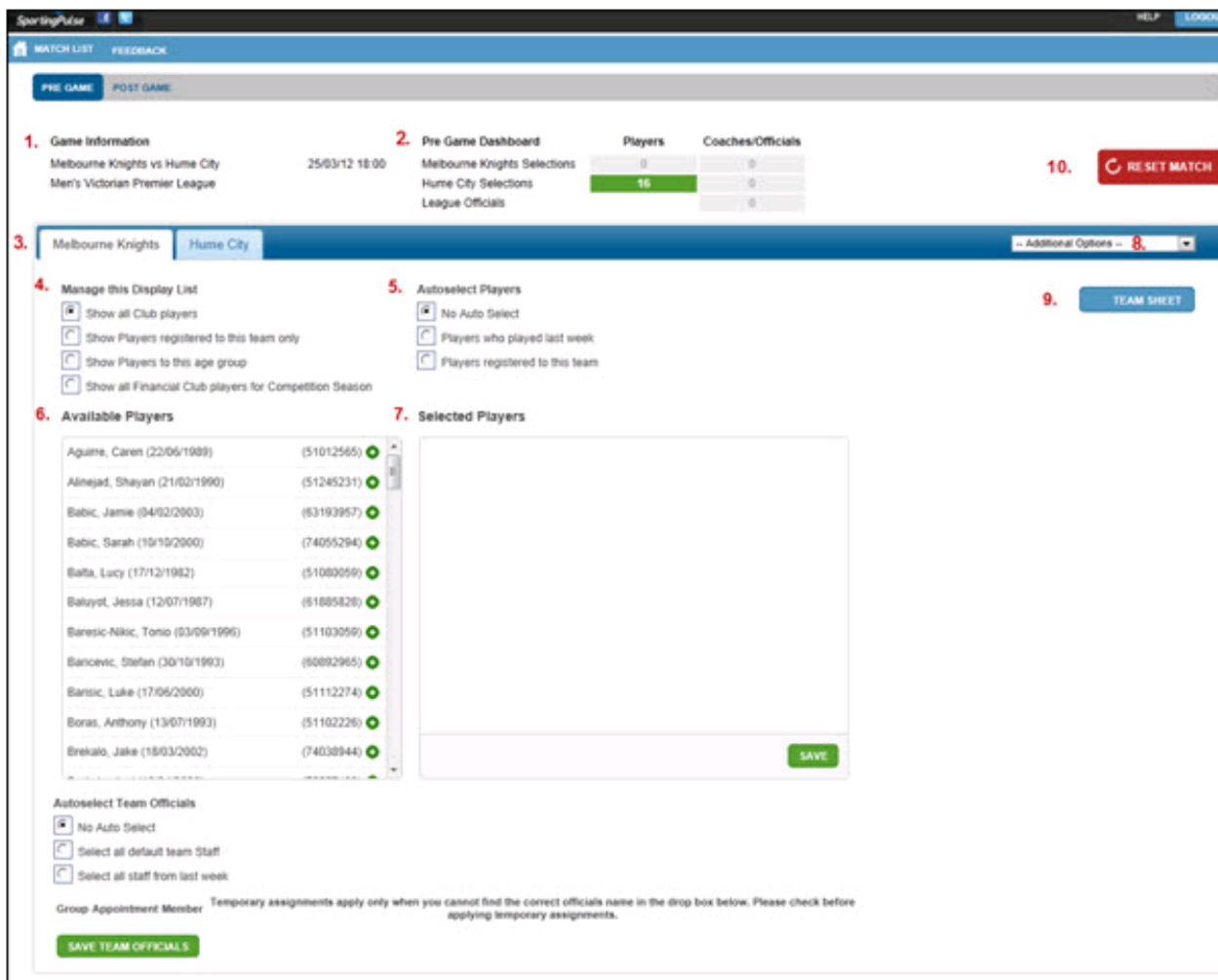
- Coach / Manager Logs into SportingPulse via <https://passport.sportingpulse.com/login>.
- Click on the **Competitions / Match Results** Menu



- Enter the date range of the games you are interested in and set the season to 2013
- Click on **Show Matches** button
- From the list of games click the **Pre Game** Button for the match you are selecting the team for



- The Pre-Game Screen (shown below) houses all the pre-game administration including team selections, assigning team officials and accessing team sheets.



The screenshot shows the 'PRE GAME' screen in SportingPulse. It includes sections for Game Information, Pre-Game Dashboard, team selection tabs, display list management, autoselect options for players and officials, and lists of available and selected players. A 'RESET MATCH' button is visible in the top right, and a 'TEAM SHEET' button is on the right side.

- Check that you have selected the correct match by checking the **Game Information** (1).
- Choose the option you require under the **Autoselect Players** menu to display the players you have to select from for **Players who played last week**(the team you selected the previous week) or **players registered to the team** (All players who have played for this team in the current season).
- If you want to add players to the list displayed under the Selected Players window
 - Select whether you want to display **All Club Players**, only players who have previously played for this team (**Players registered to this team only**), or all players that are in the same age group as this team (**Players to this age group**) from the **Manage this Display List** options. This will reduce or increase the number of **Available Players** you have to select from for your team. Please note that the '**All Financial club players**' option is no different to the All club players option as only financial players are brought over from MyFootballClub.
 - Click on the + button to add players to the list.

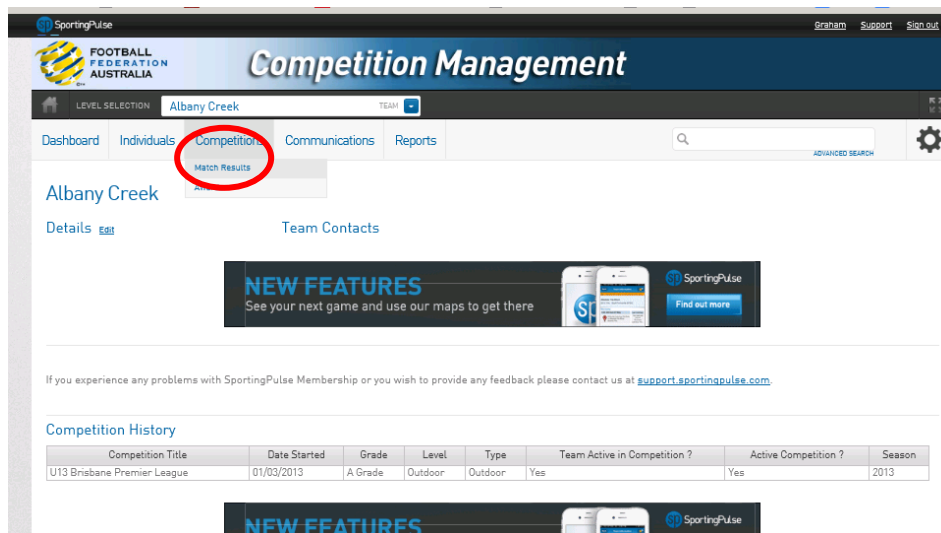
10. If you want to remove a player from the Selected Players list, click the – button next to their name.
11. When you have completed your team click the **Save** Button

Note: to start again you can use the **Reset Match** button to clear ALL data currently entered in for the match.

Results Entry

The process for selecting teams is:

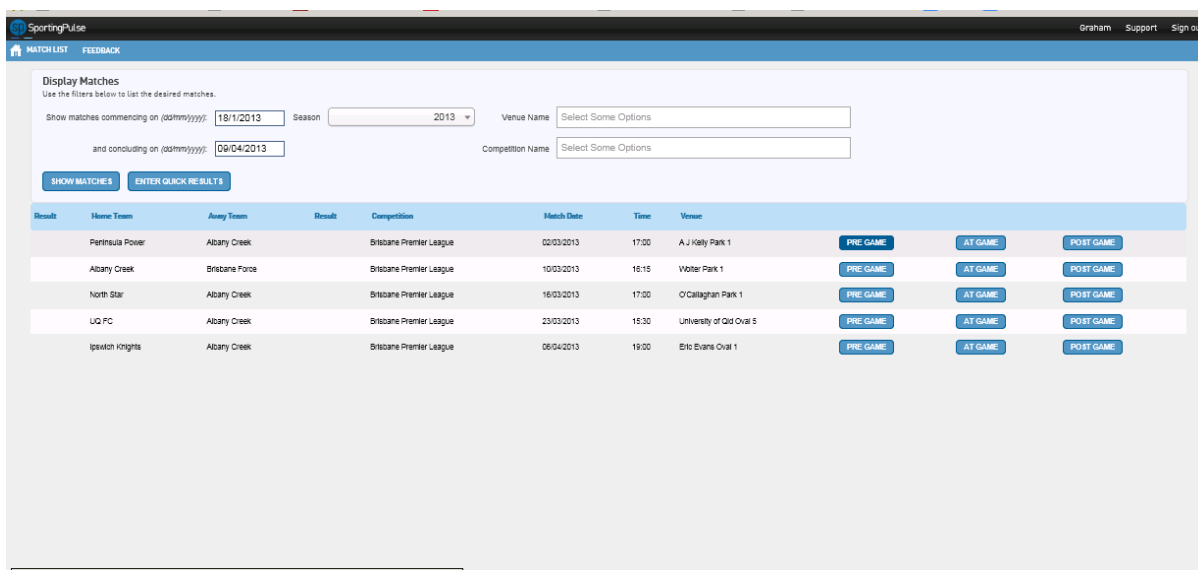
1. Coach / Manager Logs into SportingPulse via <https://passport.sportingpulse.com/login>.
2. Click on the **Competitions / Match Results** Menu



The screenshot shows the SportingPulse interface for 'Albany Creek'. The 'Match Results' menu item is circled in red. Below the navigation bar, there is a 'NEW FEATURES' banner and a 'Competition History' table.

Competition Title	Date Started	Grade	Level	Type	Team Active in Competition ?	Active Competition ?	Season
U13 Brisbane Premier League	01/03/2013	A Grade	Outdoor	Outdoor	Yes	Yes	2013

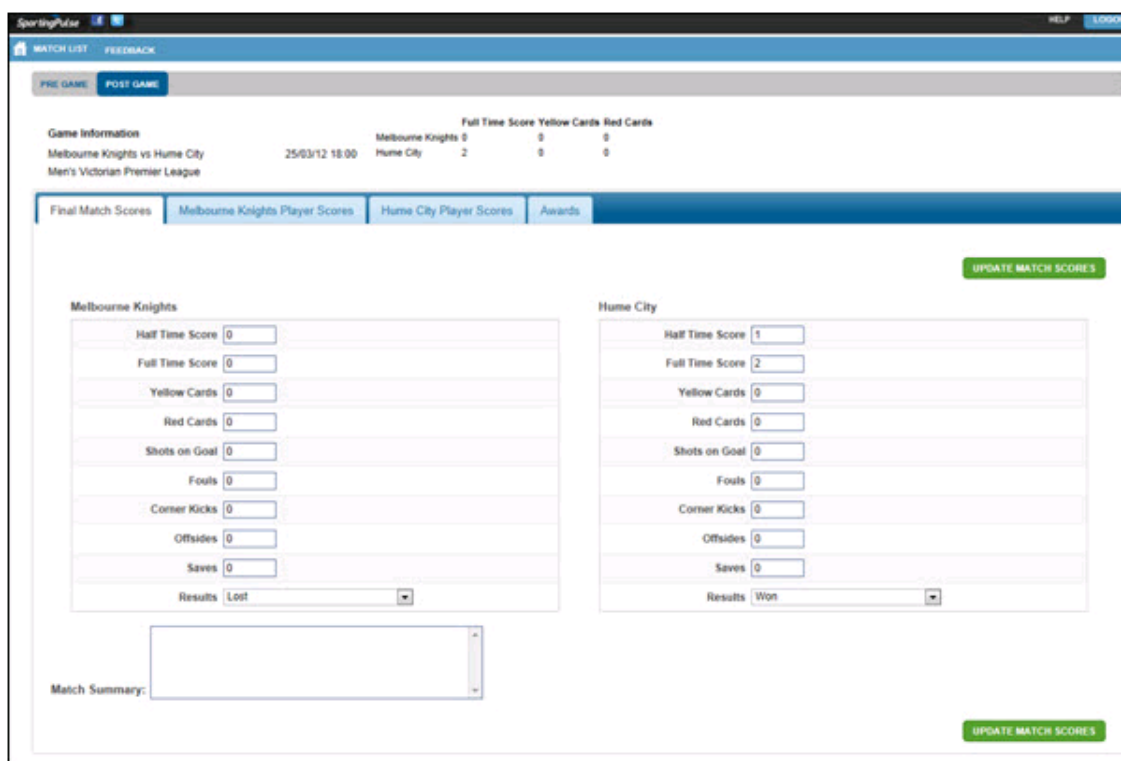
3. Enter the date range of the games you are interested in and set the season to 2013
4. Click on **Show Matches** button
5. From the list of games click the **Post Game** Button for the match you are selecting the team for



The screenshot shows the 'MATCH LIST' page on SportingPulse. It features a search filter section with fields for 'Show matches commencing on', 'Season', 'Venue Name', 'and concluding on', and 'Competition Name'. Below the filters is a table of matches with columns for 'Result', 'Home Team', 'Away Team', 'Result', 'Competition', 'Match Date', 'Time', and 'Venue'. Each match row includes three buttons: 'PRE GAME', 'AT GAME', and 'POST GAME'.

Result	Home Team	Away Team	Result	Competition	Match Date	Time	Venue	PRE GAME	AT GAME	POST GAME
	Peninsula Power	Albany Creek		Brisbane Premier League	02/03/2013	17:00	A J Kirby Park 1	PRE GAME	AT GAME	POST GAME
	Albany Creek	Brisbane Force		Brisbane Premier League	10/03/2013	18:15	Walter Park 1	PRE GAME	AT GAME	POST GAME
	North Star	Albany Creek		Brisbane Premier League	16/03/2013	17:00	O'Callaghan Park 1	PRE GAME	AT GAME	POST GAME
	LD FC	Albany Creek		Brisbane Premier League	23/03/2013	18:30	University of Qld Oval 5	PRE GAME	AT GAME	POST GAME
	Ipswich Knights	Albany Creek		Brisbane Premier League	06/04/2013	19:00	Sto Evans Oval 1	PRE GAME	AT GAME	POST GAME

- The Post-Game Screen (shown below) houses all the post-game administration including team statistics, results entry and individual player statistics.



The screenshot shows the 'POST GAME' screen for a match between Melbourne Knights and Hume City. It includes a 'Game Information' section with the following details:

Game Information	Full Time Score	Yellow Cards	Red Cards
Melbourne Knights vs Hume City	Melbourne Knights 0	0	0
25/03/12 18:00	Hume City 2	0	0
Men's Victorian Premier League			

Below the game information are tabs for 'Final Match Scores', 'Melbourne Knights Player Scores', 'Hume City Player Scores', and 'Awards'. The 'Final Match Scores' tab is active, showing input fields for various statistics for both teams. A 'Results' dropdown menu is set to 'Lost' for Melbourne Knights and 'Won' for Hume City. There are two 'UPDATE MATCH SCORES' buttons.

- Click on the **Final Match Scores** tab
- Enter all required team match data
- Click the **Update Match Scores** button.

10. Click on the **Player Scores** Tab
11. Enter all required match information for specific players
12. Click the **Update** button.
13. If your team is using the Awards function
 - a. Click on the **Awards** tab.
 - b. Enter all required Awards information.
 - c. Click the **Update** button.